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No S-2817/A
ORIGINAL/DUP/TRIPPLICATE

EAST COAST RAILWAY

1. Card Code (I)
2. Firm Name & Address
3. Bill No. 4. Date 200..
5. Progressive Sr. No. of the Bill
6. Description of Stores
7. P.L. No. (As in P.O.) :
8. P.O. No. (11-24) :

9.

P.O. Serial No. (25-26)	P.O. Date (27-32)	STOCKING DEPOT/ CONSIGN EE(33-34)	TRANSIT DEPOT (35-36)	R.R./ CHALLAN NO. (37-42)	RECEIPT NOTE NO. (43-48)	R.NOTE DATE (49-54)	QNTY. 6+3 (55-63)	AMOUNT 8+2 (64-73)

10. Buying Unit :

FOR RAILWAY OFFICE USE
(Not to be filled by the Supplier)

11. Payment Code:
12. Vendor Code :
14. CO-6 No :
15. Allocation :
17. CO-7 No. :
18. ARD-Code :

13. Batch No :
- 14.A CO-6MMYY
16. Sign. Code :
- 17.A. CO-7 Date :

(2)

(To be filled by the supplier)

19. Total Quantity claimed in earlier Bills
20. Total Amount claimed in earlier Bills Rs.
21. Mode of delivery of the Bill : Post/Hand
22. Due date of delivery as in P.O. or subsequent amendments :
23. Quantity delivered by this date :
24. Quantity delivered after this date :
25. Reference to amendments to P.O.(if any) :

S.No.RSO No.Subject Matter

26. Inspection Authority (numerical Code) as in P.O.
27. Inspection certificate No. & Date :
28. Mode of Despatch :
i) Road
ii) Rail
iii) Messenger delivery
29. Sales Tax Registration No. :
30. Nature of Bill :
a) Payment in advance%
b) Escalation/PVC
c) Payment after receipt of stores
d) Rebate Bill
31. Earlier Bill Reference :
a) Earlier claimed vide Bill No :
b) C.O.S. No. :
c) R/R Challan No. :
d) I/C No. :
e) Amount paid :

(3)

Calculation of bill amount		:	
a)	Rate	:	Rs.
b)	Buying Unit	:	Rs.
c)	Total quantity supplied & claimed in the bill.	:	Rs.
d)	Cost of Materials (axc)	:	Rs.
e)	Add. i) Excise Duty @ 16%	:	Rs.
	ii) Surcharge if any	:	Rs.
	Total	:	Rs.
f)	Total amount claimed (d + e)	:	Rs.
g)	Add. i) ST/CS'T @ 4%	:	Rs.
	ii) Octroi @ %	:	Rs.
	iii) Packaging @ & forwarding	:	Rs.
	iv) Others (P.l. specify)	:	Rs.
	Total	:	Rs.
	DYC amount (with calculation sheet Enclosed.	:	Rs.
h)	Gross total amount of bill (d+c+g)	:	Rs.
i)	Less i) Rébate @ %	:	Rs.
	ii) Quantity @ %	:	Rs.
	DISCOUNT		
j)	Net amount claimed in this bill (h-l)	:	Rs.
	(in words)	:	Rupees
33.	Reference to Accounts office letter in case of resubmission.	:	

(4)

34. List of documents (Please tick) : Remarks, if any

- i) Check list (Specimen supplied with P.O.)
- ii) Railway Receipt
- iii) Receipted challan for road/ lorry
- iv) Receipt Note
- v) I.T.C.C.
- vi) Inspection certificate No..... dt.
- vii) Indemnity certificate
- viii) Maker's warranty certificate
- ix) Original manufactures test certificate.
- x) Excise duty gate-pass (Give No. & Date)
- xi) Octroi Receipt
- xii) ED certificate and MOD VAT declaration
- xiii) Price verification documents
- xiv) Bank guarantee
- xv) Indemnity Bond (where RR is qualified)
- xvi) Any others (Pl. specify)
 - a) Guarantee certificate
 - b) Sales tax certificate

35. a) Signature of the authorized
representative of supplier

b) Name (in block letters)

c) Date

e) Stamp of organization

200 ...

For use in Railway Accounts Office only.
(Not to be filled in by the Supplier)

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Certificate regarding Rates

Rates and quantities verified with reference to Purchase order.

Bill Passing Clerk

Certificate regarding Credits

Certified that necessary credits available in the purchase Accounts Register vid
Receipt Note No.....Purchase Register No.....
Page No.....

Bill Passing Clerk

Sr. A. A.

S. O. (A/C)s

1. Stocking depot Code :

2. C. O. 6 No.....Date.....

3. Allocation : Dr.....

Cr.....

4. Amount Claimed by supplier : Rs.....

5. Less deductions/disallowances :

a) Liquidated damages : Rs.....

b) i) E. D. : Rs.....

ii) Calculation error : Rs.....

iii) Risk purchase recovery : Rs.....

iv) Arbitration award recovery : Rs.....

v) Freight charges : Rs.....

vi) Recovery at the instance of other : Rs.....

Railways/Production Units : Rs.....

vii) Others (Please specify) : Rs.....

c) Total deductions/disallowances : Rs.....

6. Net amount passed for payment : Rs.....

(In words) : Rupees.....

7. C. O. 7 No.....Date.....

Certificate regarding Debits

Certified that debits have been posted in the Purchase Accounts Register by Register
No.....Folio No.....in the Accounts for.....